

Data Protection Information

DKV Euro Service GmbH + Co. KG

(Version: July 2024)

- [Footer Navigation](#)
- **Datenschutz**

Table of Content

I.	Preamble.....	2
II.	Data Controller / Data Protection Officer / Supervisory Authority	2
III.	Definitions.....	2
IV.	General Principles / Information.....	3
V.	Data Categories	5
VI.	Data processing in connection with deliveries and services of DKV	6
VII.	Data processing concerning suppliers/service partners/service providers	11
VIII.	Data processing for the fulfilment of legal obligations.....	12
IX.	Data processing for newsletter/advertisement/marketing/press work.....	12
X.	Data processing in the context of the provision of our homepage	13
XI.	Rights of the data subject	32
XII.	Alterations of the Data Protection Information, Language Versions	36

I. Preamble

With the following Privacy Notice we, DKV EURO SERVICE GmbH + Co. KG, Ratingen (in the following “DKV”) like to inform you **comprehensively** and **in detail** about how we protect your privacy and how we are processing personal data in connection with the provision of our services, websites and/or online platforms. If the following information is not sufficient or not comprehensible, please do not hesitate to contact us under the contact details published in Section II.

II. Data Controller / Data Protection Officer / Supervisory Authority

Data Controller

DKV EURO SERVICE GmbH + Co. KG
Balcke-Dürr-Allee 3
40882 Ratingen
Deutschland

Tel.: +49 2102 5518-0
Fax: +49 2102 5518-192
E-mail: info@dkv-euroservice.com
Website: www.dkv-euroservice.com

Data Protection Officer

Andersen GmbH Rechtsberatung Steuerberatung

Thorsten Sörup (external data protection officer)
DKV EURO SERVICE GmbH + Co. KG
Balcke-Dürr-Allee 3
40882 Ratingen
Deutschland
E-Mail: datenschutz@dkv-euroservice.com

Data Protection Supervisory Authority

LDI Nordrhein-Westfalen
Postfach 20 04 44
40102 Düsseldorf
Deutschland

Tel.: +49 211 38424-0
Fax: +49 211 38424-10
E-Mail: poststelle@ldi.nrw.de
Website: www.ldi.nrw.de

III. Definitions

The definitions and terms used within this Privacy Notice are governed by the Regulation (EU) 679/2016 on the protection of natural persons with regard to processing of personal data, free movement of such data and the repealing of Directive 95/46/EC (hereinafter "**General Data Protection Regulation**" or "**GDPR**") as well as by the Federal Data Protection Act (“BDSG”). This applies, in particular, for the definitions made in Art.s 4 and 9 GDPR.

Please note that the GDPR as well as the BDSG only apply to the processing of data of natural persons. The data of legal entities (e.g., a limited liability company, a public limited company or a cooperative association etc.), are – in general – not subject to and therefore not protected by data protection law, exempt where traders as natural person are affected, so-called one-man company (“Ein-Mann-GmbH”) exists or personal data of employees of legal entities are subject of a processing.

IV. General Principles / Information

1. Scope of the processing of personal data

In general, we only collect and process personal data if it is necessary for providing and making available our services, for the fulfilment of contracts as well as for providing our web and online platforms (including mobile apps) or if the collection and/or processing of personal data for other purposes is permitted by another legal basis.

2. Legal basis

For any processing of personal data based on the data subject's consent, Art. 6 (1), lit. a GDPR is the legal basis for the processing.

In cases where data is processed for the performance of a contract to which the data subject is a party, Art. 6 (1), lit. b GDPR is the legal basis; this also applies to processing necessary for the implementation of pre-contractual measures.

If personal data is processed in order to comply with a legal obligation to which we are subject, Art. 6 (1), lit. c GDPR is the legal basis. If processing of personal data is necessary in order to protect vital interests of the data subject or any other natural person, Art. 6 (1), lit. d GDPR is the legal basis.

If processing takes place in order to protect a legitimate interest of our company or a third party, provided that the data subject's interests or fundamental rights and freedoms do not outweigh this interest, Art. 6 (1), lit. f GDPR is the legal basis of the processing.

If processing of personal data takes place in the context of a so-called change of purpose, i.e. data is processed for other purposes than for the purposes for which it has been collected in the first place, Art. 6 (4) GDPR is the legal basis.

In cases where special categories of personal data within the meaning of Art. 9 GDPR are processed, the express consent of the data subject pursuant to Art. 9 (2) lit. a in conjunction with Art. 6 (1) lit. a GDPR and/or a permission pursuant to Art. 9 (2) lit. b-j GDPR is the legal basis for the processing.

3. Enforcement of claims / legal compliance

We reserve the right to process personal data for enforcing claims within the scope of our legitimate interests pursuant to Art. 6 (1) lit. f GDPR; this includes, in particular, a transfer of data to a General Credit Protection Agency (e.g. “Schufa”) (see Section VI.1.4), authorities and/or courts. In addition, personal data might be processed and/or transferred in the fulfilling of legal or regulatory obligations (e.g. disclosure to authorities etc.); in this case, Art. 6 (1) lit. c GDPR is the legal basis.

4. Obtaining consent / right to revoke

Consent declarations in the meaning of Art. 6 (1) lit. a GDPR will be obtained in writing, in text form or electronically. If a consent shall be obtained electronically, it will be granted by

ticking a opt-in-check box; the granting of the consent will be documented electronically. In the case of electronic consent, the so-called double opt-in procedure (<https://www.onlinemarketing-praxis.de/glossar/double-opt-in>) may be used to identify the user, as far as legally required.

Right to revoke: Please note that consent once given may be - in whole or in part - revoked at any time with effect for the future. The lawfulness of the processing that has taken place until such revocation shall remain unaffected. If you wish to revoke your consent, please use the contact details provided in Section II (data controller or data protection officer).

5. Possible recipients of personal data

In order to provide our services (including our web and/or online platforms), we may use third-party service providers (subcontractors), who will, when providing their services, operate on our behalf and in accordance with our instructions. These service providers may receive or may have access to personal data when providing their services and shall constitute third parties or recipients within the meaning of GDPR.

In such cases, we ensure that our service providers have taken adequate security measures, that suitable technical and organizational measures are in place and that any processing complies with the requirements of the GDPR and guarantees the safeguarding of the data subject's rights (see Art. 28 GDPR).

If personal data is transferred to third parties and/or recipients outside of a data processing in the meaning of Art. 28 GDPR, we ensure that this transfer complies with the requirements of GDPR and will be conducted only if a corresponding legal basis exists (e.g. Art. 6 (4) GDPR; see also Section IV.2).

6. Processing of personal data in so-called third countries

The processing of your personal data will generally take place within the EU or the European Economic Area ("EEA").

Only in few exceptional cases (e.g. in connection with the calling-in of service providers for rendering web analysis services) may information be transferred to and/or processed to/in so-called "third countries". "Third countries" are countries outside of the European Union and/or the Agreement on the European Economic Area, which do not automatically safeguard an adequate level of data protection as required by the EU.

If the transferred information includes personal data, we ensure, prior to such transfer, that an adequate level of data protection is safeguarded in the respective third country or at the respective recipient in the third country. This may be ensured by a so-called "adequacy decision" of the European Commission, by using the so-called "EU Standard Contractual Clauses" or other measures subject to Art. 44 ff. GDPR. Processing outside the EEA may also be justified under Art. 49 GDPR or by a consent to such processing under Art. 49 (1) lit. a GDPR.

7. Data deletion and storage periods

Personal data of data subjects will be deleted as soon as they are no longer required for the respective purpose of processing. Instead of deletion, data may, if necessary, be stored with restrictions on processing if provided for by European or national legislators in EU ordinances, laws or other regulations to which our company is subject, in particular e.g.

- in order to meet statutory storage obligations (e.g. the General Fiscal Law ("Abgabenordnung - AO") or the German Commercial Code ("Handelsgesetzbuch – HGB"), currently 6 to 10 years) and/or

- if a legitimate interest in the storage of data exists (e.g. for the purpose of legal defense within the scope of the statute of limitations (Section 195 ff. German Civil Code ("BGB")), currently 3 up to 30 years).

In this case, Art. 6 (1) lit. c respectively lit. f GDPR are the legal basis. Data shall be deleted at the latest when the storage period specified by the principles stated below expires, unless further storing of the data is necessary for the conclusion of a contract or for other purposes (e.g. legitimate interests according to Art. 6 (1) lit. f GDPR).

8. Rights of the data subject

The GDPR grants certain rights to the data subjects, i.e. persons affected by the data processing (so-called data subjects rights, in particular Art. 12 to 22 GDPR). The individual rights of the data subjects are specified in Section XI. If you wish to exercise one or more of these rights, you may contact us at any time. For that purpose, please use the contact details provided above in Section II.

V. Data Categories

Regarding the categories of personal data affected, we differ between (i) Master Data, (ii) Performance Data, (iii) Third Party Data as well as – if relevant– (iv) special categories of personal data within the meaning of Art. 9 GDPR.

1. Master Data

Master Data are data concerning your company and/or your person, which you provide in the context of the preparation and/or the conclusion of a contract. We usually retrieve such data from our contract forms. This includes in particular data such as company name, surname, first name, address, birthday, email address, phone number, fax as well as bank and account details. You may submit further data such as your mobile number, your preferred language for correspondence or further interests and preferences to us. This data category is altogether referred to as "Master Data".

2. Performance Data

Performance data are data arising from the execution respectively the fulfilment of a contract and are processed for contract implementation, billing, management, further development or marketing of our offers, services and deliveries. Such data often have no direct reference to a natural person, but a personal reference could be established so that such data are deemed personal data. Depending on the services ordered or provided, Performance Data includes in particular (i) data required for providing contract offers (including financing offers), (ii) data required for the provision of services (e.g. LEO number, license plate, names of employees), (iii) payment and billing data or (iv) data/information required for the processing of customer enquiries and complaints.

3. Third Party Data

In general, personal data will be collected directly from you. However, it is possible that we do not collect personal data directly, but receive it from third party companies and/or contractual partners, e.g. within the framework of separate contracts (so-called Third Party Data). Such Third Party Data about your company/your person can be, for example, address data, billing data from third parties (e.g. from our service partners), credit information or similar.

VI. Data processing in connection with deliveries and services of DKV

We process personal data in accordance with the relevant data protection provisions, in particular the GDPR and the BDSG (“Federal Data Protection Act”). **As far as data protection law is applicable**, we process any data collected from you and/or your company in connection with our services as follows:

1. Purpose and legal basis of the processing

We collect and process personal data for the following purposes and on the following legal bases:

1.1. Services (equipment/services/toll processing)

Master Data, Performance Data and Third-Party Data – including data from our customers, service partners and their employees’ and staffs’ data – for the purpose of contract initiation, contract conclusion and the provision of our services, as far as such processing is necessary for this purpose. This includes in particular data processing for the purpose of provision/delivery of equipment (e.g. fuels, oils, lubricants, electricity), the provision of services (e.g. garage services, car wash etc.) or the processing of toll payments, including the billing of our services.

Art. 6 (1) lit. b GDPR respectively Art. 6 1 lit. f GDPR (legitimate interests) are the legal basis for the abovementioned data processing between the parties involved; legitimate interests exist in the provision of services to the customers within the delivery chain. With respect to data protection law, this will take place within a so-called controller-to-controller relationship; further information on this matter will be provided upon request.

As part of our deliveries and services, we offer customers and their employees the opportunity to categorize the use of our services according to business or private use (if this is desired or required by the customer, e.g. for billing reasons). DKV provides appropriate tools/possibilities for this purpose. The data processing in this regard is based on the aforementioned legal bases Art. 6 para. 1 lit. b GDPR and Art. 6 para. 1 lit. f GDPR (legitimate interests).

1.2. Legitimation Objects (LEO’s)

If legitimation objects (LEO’s)¹ are provided within the scope of a contractual relationship for the purpose of cashless acquisition or cashless use of services, these objects can be individualized and made available to the customer on request, using Master Data as well as Performance Data, both customer and vehicle related (e.g. using the license plate number and/or employee-name). Legal basis for this is Art. 6 (1) lit. b GDPR; for further information on the provision and use of LEO’s, including any restrictions, please refer to our General Terms and Conditions. The use of LEO’s for the purpose of a cashless purchase and/or a cashless use of supplies and services takes place within a so-called controller-to-controller relationship (see above).

1.3. Resale by authorized partners

Subject to the conclusion of a corresponding reseller contract, DKV offers partner companies the option to resell DKV services in their own name and on their own account. In this case, we use Master Data, Performance Data and Third-Party Data of the partner companies for the purpose of contract initiation, contract conclusion as well as for the provision of services to our partner companies, including the invoicing of our services. Legal basis for this is Art. 6 (1) lit. b GDPR.

¹ Legitimation Objects = LEO, e.g. DKV Card, Partner DKV Card, DKV Mobile Card Application (App) and other devices for activity recording e.g. DKV Box, Ecotaxe, GO-Box, Telepass, viaBox, OBU Skytoll.

The resale usually takes place within the scope of an “extended“ chain delivery transaction; this means that each time a partner company's customer purchases goods and/or services from a DKV service partner, the DKV service partner or its service station sells goods and/or services to DKV. Subsequently, DKV sells the goods and/or services at the same time to the partner company which then finally sells the goods and/or services to its customers; the provision of the services required for the fulfilment of the respective contracts is made directly to the partner company's customer. **In this respect, the partner company is responsible for the data processing necessary for the resale of goods and services to its customers in accordance with the data protection laws applicable.**

In the event that DKV provides additional services within the scope of the reseller contract in specific cases (e.g. issuing, individualization, dispatch of LEO's) and processes personal data of the partner company's customers in this connection, this shall be carried out within the scope of a data processing agreement (Art. 28 GDPR); notwithstanding, the provision or invoicing of services related to the respective contractual relationship considering the „extended“ chain delivery shall always be at the partner's own responsibility.

1.4. Credit check/credit agencies/credit rating

We reserve the right to request and to process credit information from credit agencies² based on the personal data collected by us within the scope of the contractual relationship. In addition, we reserve the right to transfer and process data to credit rating agencies for the purpose of determining creditworthiness or default risks - in particular in the cases specified in Section 31 (2) BDSG - within the scope of legitimate interests of our company and/or third parties; e.g. if payments due have not been paid.

All such instances of data processings and transfers will be conducted on the basis of Art. 6 (1) lit. f GDPR, as far as that is necessary to safeguard our legitimate interests or the legitimate interests of third parties to be protected against bad debts and provided that the interests or fundamental rights and freedoms of the data subject do not prevail.

Please note that credit rating agencies themselves may process and use the received data for own scoring purposes in order to provide their contractual partners in the European Economic Area and in Switzerland as well as, if necessary, in further third countries (if there is a European Commission decision on their appropriateness) with information about e.g. the creditworthiness of customers. The respective rating agency is responsible for such data processing in accordance with GDPR; if you have any questions regarding data processing by such agencies, you must contact them directly; we will be happy to provide you with the relevant contact details on request.

Based on the data made available to the credit agencies as well as on the customer's payment behaviour, DKV conducts its own (credit rating) scoring. This scoring is carried out within the framework of automated processing in compliance with data protection provisions of Art. 22 GDPR as well as Section 31 BDSG; the credit rating is carried out by an external service provider, Prof. Dr. Schumann AG³, who works for DKV within the scope of an order processing in accordance with Art 28 GDPR. Address data is not processed in the context of the credit rating. Legal basis for the performance of DKV's own credit rating is Art. 6 (1) lit. f in conjunction with Art. 22 (2) lit a GDPR.

² Credit agencies are e.g.: SCHUFA HOLDING AG; Creditreform Düsseldorf Frommann KG; Coface Rating GmbH; Bisnode D&B Deutschland GmbH; Cerved Group S.p.A.; KRD – Krajowy Rejestr Długów Biuro Gospodarczej SA; Creditreform Polska Sp. Z o.o.; Ellisphere France.

³ Prof. Schumann GmbH, Jutta-Limbach-Straße 1 37073 Göttingen.

1.5. Invoicing of deliveries and services

For the purpose of invoicing our services, we use Master Data provided by the customer, Performance Data necessary for billing (e.g. purchased equipment, used services etc.) as well as Third-Party Data in specific cases (e.g. if customers acquire equipment via DKV third service partners or if we acquire third party claims (e.g. toll operators) for the purpose of a (uniform) invoicing to the customer)). Legal basis for such processing is Art. 6 (1) lit. a GDPR (contract fulfilment/performance of precontractual measures) as well as Art. 6 (1) lit. f GDPR (legitimate interests).

1.6. Assignment of claims/factoring/collection

If customers order deliveries and services directly from toll operators and/or service partners, we reserve the right to acquire the resulting claims from them for the purpose of uniform accounting and invoicing by way of a purchase of claims with assignment. After assignment, these claims shall be asserted against the customers in DKV's own name and own account as part of a uniform invoicing procedure. Legal basis for the assignment and the data processing necessary for the debt collection is Art. 6 (1) lit. b GDPR (contract fulfilment), otherwise Art. 6 (1) lit. f GDPR (legitimate interests) – insofar as the customer agrees to this in the contract with the toll operator and/or service partner; the legitimate interest lies within the provision of a uniform invoice as well as a simplified debt collection.

Further, we reserve the right to assign payments and claims we have against customers to third parties or to have these enforced by third parties for the purpose of realisation and enforcement. For this purpose, we may transfer⁴ personal data to respective assignees and/or service providers. The legal basis for such processing, including its transfer, is Art. 6 (1) lit f GDPR (legitimate interests). The legitimate interest of DKV in such assignment and data transfer is that these service providers have the necessary competence to enforce receivables from customers or to equip service providers with the necessary competence to effectively enforce receivables in or out of court (e.g. via payment plan agreements). This helps to avoid long-term legal disputes, while reducing bad debt losses and increasing the collection rate, thus improving DKV's liquidity and solvency.

If you are of the opinion that your interest in the protection of your personal data outweighs our legitimate interest in such assignment, you have the right to object to the processing of your personal data for the aforementioned purpose (regarding the right to object see Section X 6). After assignment, the responsibility for data processing for the purpose of debt collection according to data protection lies with the respective service provider in the sense of GDPR; for any queries regarding data processing by these service providers, please contact them directly (see above).

1.7. Enforcement of claims/compliance with legal obligations

We reserve the right to use personal data for the enforcement of claims in and out of court. Art. 6 (1) lit. b GDPR (contract performance/implementation of pre-contractual measures) respectively Art. 6 (1) lit. f GDPR (legitimate interests) are the legal basis for such processing. Data can also be processed and/or transferred for the purpose of fulfilling legal or statutory obligations (e.g. information to authorities etc.); in that case Art. 6 (1) lit. c GDPR is the legal basis for such processing.

⁴ Our service providers are e.g. EOS Deutschland GmbH, Atradius Collections B. V. Niederlassung Deutschland.

2. Electronic customer accounts (Cockpit / TO-Manager)

For the use of certain services and/or benefits, we provide our customers with the possibility to set up an electronic user account. When registering and setting up such account, the following personal data (“mandatory information“) will be collected and stored:

- user name
- password,
- corporate email address of the user, first name, last name, title,
- company (where relevant),
- address, country, state and location of the company.

At the time of registration, (i) the user’s IP address as well as (ii) date and time of the registration are stored.

Moreover, voluntary information, e.g. phone number, fax number, mobile number or details about the company such as number of employees, line of business or fleet size, can be submitted. Information required for registration purposes is marked as a mandatory field in the input mask by an asterisk. Without the complete and truthful completion of all mandatory fields, registration cannot take place. The registration is only completed when you confirm the link contained in an e-mail we send to you after you fill all mandatory fields. On an anonymous basis, this information can be used, among others, for improving our services.

2.1. Purpose and legal basis

A user registration takes place for the purpose of access restriction and/or access control to selected contents and services, which we only make available to registered users within the scope of our websites and/or online offers. Such registration can also take place for the purpose of providing selected content and services to registered users as part of the contract fulfilment and/or to implement pre-contractual measures.

The legal basis for the processing of data for the purpose of registration is Art. 6 (1) lit. a GDPR, if the user has given his consent. If registration serves the fulfilment of a contract to which the user is a party or the implementation of pre-contractual measures, the legal basis for such processing is Art. 6 (1) lit. b GDPR. If the registration is required for the purpose of access restriction and/or access control, the protection of legitimate interests may also be the legal basis (Art. 6 (1)lit. f. GDPR); the legitimate interest is to restrict access in order to protect the content and information developed by DKV against an unauthorized usage.

2.2. Data deletion and storage period

If the registration takes place in the context of a contract fulfilment or for the implementation of pre-contractual measures (Art. 6 (1) lit b GDPR), the registration data will be stored for the duration of the respective order or contract relationship and will be deleted or blocked after expiry of the respective contract or notice period, taking into account Section IV.7.

If the registration is not related to a contract fulfilment or the implementation of pre-contractual measures, the registration data will be deleted as soon as the registration is dissolved, altered or deleted by the user, taking into account Section IV.7.

2.3. Opt-out and removal option

You as a user have always the possibility to dissolve or delete your registration at any time. You can also change your stored personal data at any time. If your data is (still) necessary for the fulfilment of a contract or the implementation of pre-contractual measures, a deletion of your data is only possible if there are no contractual or legal obligations that prevent such deletion.

3. Research / Development, Product Improvement, Product Safety, Product Quality

Customers' personal data (including location data) collected and processed by DKV and/or DKV partners as part of service performance may be processed by DKV in depersonalized form to the extent permitted by law for purposes of research, product development, product improvement, product safety, IT security and to ensure product and service quality. "Depersonalized" means that data can no longer be used to directly identify customers, suppliers/subcontractors, employees of customers and/or vehicles. For this purpose, DKV can process personal data to generate depersonalized data sets that are then used to improve DKV's products and services.

The legal basis for such processing is Article 6(4) of the GDPR (change of the purpose of processing) and Article 6(1)(f) of the GDPR (legitimate interests). The legitimate interests of DKV consist of using depersonalized data to meet the high requirements of customers for high-quality services and to improve products and services, ensure product safety and IT security and satisfy the demand for newly-developed, innovative solutions and/or services.

In addition to depersonalization, further precautions and measures e.g. strict data access restrictions, data usage restrictions, security measures, storage periods and data minimization may be taken, if and when necessary, to safeguard the interests of customers and their employees.

4. Possible recipients of data/persons authorized to access data

In the context of providing our services including the processing of personal data relating thereto, our employees have access to data for the purposes stated in Section V on the basis of the so-called "need-to-know principle". This means that the group of persons authorized to access data is limited to those employees deemed necessary to fulfil the respective processing purpose.

In order to fulfil the purposes mentioned in Section VI, data may also be transferred and processed by (technical) service providers, subcontractors, vicarious agents and/or service partners of DKV, in particular in the context of the contract fulfilment (e.g. „extended“ chain delivery transactions, service chains, toll processing). Furthermore, data can be transferred in the context of payment transactions (e.g. to banks, payment service providers) and/or for the implementation of financing. Data can also be transferred to courts, attorneys, credit agencies (Inkassounternehmen) and/or public institutions for the purpose of enforcing claims and/or meeting legal obligations (e.g. reporting obligation, follow-up obligations in the event of product warning or similar), see also Section IV.3.

With regard to possible recipients of data and the overall organization of access authorizations in our company, please see also Section IV.5 above.

5. Data processing outside the EEA

Data processing outside the European Union (EU) and/or the European Economic Area (EEA) may take place e.g. in case of deliveries and services to customers outside the EEA, e.g. in case of purchase of equipment in Russia or Belarus. Such data processing is permissible according to Art. 49 GDPR, especially according to para 1 lit. b and/or lit. c GDPR. If Art. 49 GDPR does not apply and DKV is responsible for the data processing on site in accordance with data protection law applicable, DKV will take the measures mentioned in Section IV.6 to ensure an appropriate level of data protection. On request, we are happy to provide you with further information.

6. Data deletion, storage periods, right of withdrawal and objection

If the processing of personal data takes place in connection with the fulfillment of a contract or in order to carry out pre-contractual measures (Art. 6 (1) lit. b GDPR), (personal) data will be stored for the duration of the respective order or contractual relationship and will be deleted or blocked after expiry of the contract or notice period (taking into account the storage periods mentioned in Section IV.7).

7. Obligation to provide personal data (so-called mandatory information)

Data, which is necessary for the initiation, conclusion or implementation of a business relationship, including the fulfilment of related contractual obligations and/or which we are obliged to collect, is mandatory information. Mandatory information is marked with an asterisk in our forms. Without providing this data, it is possible that we may not be able to provide a contract and/or service or only provide it to a limited extent; we reserve the right to refuse contract conclusion if mandatory information is not provided.

8. Automated decision making/profiling pursuant to Art. 22(1) and /4) GDPR

Except for DKV's own credit ratings (see Section VI.1.4), we generally do not use fully automated decision-making procedures within the meaning of Art. 22 GDPR to establish and/or conduct business relationships. Should we use such procedures in future or in other cases, as far as required by law, we will inform you separately. We will not create profiles on the basis of the data collected and processed by us.

VII. Data processing concerning suppliers/service partners/service providers

We process personal data of suppliers and/or service providers (hereinafter "suppliers") who are natural persons and whose services we commission and/or use on a contractual basis only for the purpose of fulfilling or performing a contract. This might concern Master Data, Performance Data as well as Third Party Data. The legal basis for such data processing is Art. 6 (1) lit. b GDPR (fulfilment of contract/implementation of pre-contractual measures).

Furthermore, we reserve the right to process our suppliers' personal data for the purpose of enforcement of claims within the scope of legitimate interests pursuant to Art. 6 (1) lit. f GDPR. This includes in particular the disclosure of data to credit rating agencies (see Section VI.1.4), consultants and/or lawyers, authorities and/or courts. Data may also be processed and/or disclosed for the purpose of fulfilling legal or statutory obligations (e.g. information to authorities, etc.); the legal basis for such processing is Art. 6 (1) lit. c GDPR.

Please note that data protection law may not apply for suppliers who are legal entities (see definition of personal data in Art. 4 (1) GDPR).

VIII. Data processing for the fulfilment of legal obligations

As a company we are subject to several legal obligations (e.g. Tax laws, Commercial Code, Money Laundering Act etc.) which may make it necessary to process your data in order to meet legal and statutory obligations (e.g. information to authorities etc.). In these cases, Art. 6 (1) lit. c GDPR is the legal basis.

We determine in individual cases and on a case-by-case basis, whether we can enter business relations with you, taking into account:

- the EU regulation no. 2580/2001 and no. 881/2002,
- the German Money Laundering Act,
- the UK Bribery Acts,
- the US sanctions list (e.g. the Denied Persons Lists (DPL) the Bureau of Industry and Security (BIS), the Specially Designated Nationals and Blocked Persons List (SDN-List) of the Office of Foreign Assets Control (OFAC) and Entity Lists of the US Bureau of Industry and Security – Department of Commerce) as well as
- the list of “Ineligible firms & individuals“ of the World Bank.

IX. Data processing for newsletter/advertisement/marketing/press work

We only process personal data for the purpose of advertising or marketing activities (e.g. newsletter), the conduct of customer satisfaction surveys as well as press and public relations (hereinafter “marketing“) if a corresponding consent or another legal basis, which allows the processing even without consent; exists. In further detail:

1. Newsletter registration

If you would like to take advantage of our newsletter service, we need your valid email address. In order to check whether you are the owner of the email address provided respectively whether its owner agrees to receive newsletters, we will first of all send an automated email to the provided email address that contains a newsletter registration link. Only after the confirmation of that registration link i.e. by clicking on it, we will add your email address to our mailing list (so-called double opt-in). We do not collect any further data beyond the email address and the data required for the confirmation of the registration link.

Your data will be processed for the purpose of sending the newsletter you have requested. The legal basis for this processing is Art. 6 (1) lit. a GDPR or Section 7 UWG („Law against unfair competition“, see below). You can unsubscribe from the newsletter at any time; the statements on the right of withdrawal of consent pursuant to Section IV.4 shall apply additionally.

2. Processing of personal data for advertising and marketing purposes/customer surveys

We process your personal data for advertising and marketing purposes as well as for customer satisfaction surveys if a consent or another legal basis, which allows the advertising and marketing approach even without consent, exists. As far as legally permissible, we reserve the right to address customers for advertising purposes on the basis of publicly accessible data and/or third-party data, which they get from publicly accessible sources (e.g. data from directory media, the internet, company homepages, public registers etc.). In detail:

- Legal basis for advertising and marketing measures on the basis of an explicit consent is Art. 6 (1) lit. a GDPR; Section IV.4 shall apply accordingly.
- Legal basis for data processing for the purpose of direct advertisement by direct letter-mail is Art. 6 (1) lit. f GDPR (legitimate interests); the legitimate interest here is to address potential customers for the purpose of direct advertising for our products and services.

- Legal basis for advertising and marketing measures by telephone is Section 7(2) no. 2 UWG; in case of consumers, explicit consent is mandatory; in case of other market participants, at least a presumed consent is required; regarding the explicit consent requirement see above and Section IV.4.
- For advertising and/or marketing measures via email for the purpose of direct advertisement for similar goods or services, Section 7(3) UWG is the legal basis, provided that we (i) received your email address in connection with the selling of our products or services, (ii) you did not object to the use of your email address for direct advertising and (iii), at the time of collecting your email address and at every use, we clearly inform you that you may at any time object to the use of your email address for marketing purposes (for the right to object see Section XI.6).

Depending on the respective legal basis for the advertising measure, we store and use personal data for the purpose of advertisement for an indefinite period of time (consent or legitimate interests) until you object to such usage of your data or you revoked your respective consent.

You may at any time with effect for the future revoke your consent to the processing of your personal data. You can at any time object to a processing on the basis of legitimate interests; a right of objection exists in particular in the case of profiling in accordance with Art. 21 GDPR. In case of a revocation and/or objection, the personal data will no longer be processed for the respective purpose. This shall not apply if the processing of data is still required for the purpose of contract fulfilment (Art. 6 (1) lit. b GDPR), mandatory storage obligations and/or if data is still necessary in the context of legitimate interests (Art. 6 (1) lit. b GDPR), e.g. in the event of an objection against advertising, the processing of data in a so-called blacklist to prevent further advertising measures.

On request, we are happy to provide you with further information about our handling with data for marketing purposes and/or the sources of our data; please contact us via the contact details in Section II.

3. Press and public relations

For the purpose of press and public relations activities, we collect and process Master Data, Performance Data and Third-Party Data of journalists and/or press representatives. This may include in particular the provision of press information, the processing of press requests, the addressing of press representatives or the organization of (press) events. The legal basis for such data processing is Art. 6 (1) lit. b GDPR (fulfilment of contract/implementation of pre-contractual measures), as far as the data processing is necessary to fulfil a corresponding agreement and/or in the context of a concrete request. In addition, the data may be processed in the context of legitimate interests pursuant to Art. 6 (1) lit. f GDPR; in this case, the legitimate interest is the conducting of press and public relations activities in favour of the brands and trademarks of the DKV Group.

X. Data processing in the context of the provision of our homepage

For the provision of our websites and/or online services (including the provision of APP's) we process personal data as follows:

1. Data processing in connection with the provision of websites / online services / app's

Whenever a user visits our websites, online services and/or our app's, our system automatically processes data and information from the accessing device/computer system in an automated manner. The following data is processed (hereinafter "Log Data"):

- information on the type of browser and the version used
- the user's operating system
- the user's Internet service provider,
- the user's IP address
- date and time of access,
- websites from which the user's system accesses our website,
- websites accessed by the user's system via our website,
- the user's movements on our website (e.g. click rates, duration of use); the so-called log data do not allow a personal reference to the user.

1.1. Purpose and legal basis

The collection and processing of Log Data (in particular IP addresses) take place for the purpose of providing our websites, online services and/or apps to the user (including the content provided on it), i.e. for the purpose of communication between the user and our web or online services. The IP address is temporarily stored for the duration of the respective communication process. This is necessary for addressing the communication between the user and our web and/or online platform and/or for using our web and/or online services. The legal basis for such data processing is Art. 6 (1) lit. b GDPR and/or Section 9 TDDD [Telecommunications-Digital-Services-Data Protection Act] for the duration of your visit / usage.

Any processing and storage of the IP address in log files beyond the communication process take place for the purpose of ensuring the functionality of our web and online platforms, optimizing these platforms and ensuring the security of our IT systems. Art. 6 (1), lit. f GDPR (protection of legitimate interests) and/or Section 169 TKG are the legal basis for any storage of the IP address for these purposes beyond the communication process.

1.2. Data deletion and storage period

We will delete data as soon as they are no longer necessary for attaining the purpose for which we processed it. In case of data collection for providing the website, the data will be deleted when the respective session - the website visit - has ended. Any further storage of Log Data, including the IP address, for the purpose of system security shall take place for a period of no more than seven days after the user's access to the website has ended. Following the expiration of the aforementioned seven-day storage period, further processing and/or storage of Log Data will be possible and permissible if the users' IP addresses are deleted or masked to such an extent that it is no longer possible to allocate the Log Data to an IP address. This applies except for further processing of data in the cases listed below (e.g. cookies etc.).

1.3. Possibility of objection and removal

The processing of Log Data for the provision of the website, including the storage of Log Data in log files within the aforementioned limits, is essential for the operation of our website. Therefore, the user has no possibility to object to it. This shall not apply to the processing of Log Data for analysis purposes, c.f. Section X.3 (depending upon the respective analysis tool used and the type of data analysis (personal / anonymous / pseudonymous)).

2. Use of cookies

Our website uses cookies. Cookies are text files stored in or by the Internet browser on the user's computer system. Cookies do not contain programs and cannot place any malware on your computer. When a user visits a website, a cookie may be stored on the user's operating system. This cookie contains a characteristic string of characters that enables the system to identify the browser when the user visits the website again. Depending on the respective type of cookie and the possibility of allocating a cookie to an IP address, it is, however, possible that the user will be personally identifiable. We do not carry out such allocation, and/or anonymize the IP address in order to exclude such allocation (see Section X.3 for further details).

When using cookies which allow a personal identification to the user, we obtain your consent for such usage via a so-called cookie banner (see section 2.1, below). Further information concerning cookies can be found in the Cookie Policy accessible via our cookie banner or the tab, Data Protection and included Link “Cookie Settings”.

We differentiate between two types of cookies: (i) technically necessary or essential cookies and (ii) cookies which require the consent of the users:

(i) We use **technically necessary or essential cookies** to make our web and/or online offerings more user-friendly. The following data are stored in our technically necessary cookies and transferred to our systems:

- adoption of language settings
- memorising of search terms
- data on the end device / PC and its settings
- articles in an online shopping cart
- log-in data

(ii) **“Cookies which require consent,”** including so-called “functional cookies”, contain all cookies for whose installation or utilisation prior granting of consent by the user is required. Such cookies can include comfort, performance, statistical/analytic and/or advertising or marketing cookies. We differ the following types of cookies that require a consent:

- **Functional or comfort cookies** enable us to improve the comfort and user-friendliness of our websites and to provide a range of different functions. E.g.: Comfort cookies can be used to store search results, language, layout and/or display settings.
- **Performance cookies** collect data on how you use our websites. For example, performance cookies help us to identify especially popular parts of our websites. This enables us to adjust the content of our websites to your needs and thus to improve our offers for you.
- We utilise **statistical or analytic cookies** to analyse user interaction with our web and/or online offers for the purpose of advertisement, market research or optimisation of our offerings. Further information can be found on our cookie banners.
- We utilise **cookies for marketing purposes / third party cookies** in order to send you relevant advertisement and promotional information, e.g., based on the websites you have visited. Advertisement cookies are, as a rule, not from our web servers, but from third-party providers. This includes for example the integration of the ‘like’ button. When it is clicked on, Facebook leaves its ‘own’ cookie on the relevant browser. The cookies of third-party providers can never be sought and/or analysed by us. The third-party providers, who set the respective Cookies based on your consent, are solely

responsible for the use of such cookies; we have no possibility or influence to/on its usage and/or the processing of data based on such cookies. You can prevent the placing of third party providers' cookies by taking the measures described in Section X.2.3 and Section IX.3. If you do not allow these cookies, you will experience less personalised advertisement.

An overview about all providers with whom we cooperate and who use cookies - subject to user's consent if required - can be found in our cookie settings available at <https://www.dkv-mobility.com/de/datenschutz/cookiesettings.html>.

2.1. Purpose and legal basis

The purpose of using **Essential Cookies** is to simplify website usage. They are essential for certain website features, which require the recognition of the browser even after a website change. We use Essential Cookies for the following purposes:

- adopting language settings
- memorising search terms
- data on the end device / PC and its settings
- articles in an online shopping cart
- log-in information

The user data collected by **Essential Cookies** will not be used for creating profiles. The usage of Essential Cookies is based on Section 25 (2) TDDDGD, the further data processing is based on Art. 6 (1) lit. b GDPR, as far as the usage of Essential Cookies is necessary for the provision our web and/or online services, otherwise based on Art. 6 (1) lit. f GDPR, as the usage is also necessary for the purpose of providing web and/or online services within our legitimate interests.

Cookies which require a consent are used to improve the quality of our website, its content and/or its usability. Because of such cookies, we learn more about the usage of the website, which enables us to optimize our websites continually (see above). With **Performance and/or statistical/analytic Cookies** we collect data on how our website is used. This enables us to improve the content and the user-friendliness of our website, e.g. through personalization. **Cookies for Marketing Purposes** are used to send you relevant advertisement and other similar promotional information. The above-mentioned cookies can be placed either by ourselves or third-party providers whose services we use on our websites. The third-party service providers are exclusively responsible for these cookies, we do not have any influence on their use; the use including the purposes and legal bases of the data processing are stated in the third-party's data privacy terms. For further information please refer to our Cookie notice.

Cookies that require a consent will only be set / used if the user has given his/her prior consent to such use (Art. 6 (1) lit. a GDPR in connection with Section 25 (1) TDDDGD), as the case may be including a consent to a data processing outside the EEA pursuant to Art. 49 (1) lit. a GDPR, if applicable. Further information about cookies can be found in the cookie policy accessible via our cookie banner or the tab, "Data Protection, Link "Cookie Settings".

2.2. Data deletion and storage period

Cookies are stored on the respective device of the user (smart device / PC) and will be transmitted from there to our websites. We differentiate between so-called permanent cookies

and session cookies. Session cookies are stored during the duration of a browser session and will be deleted when the browser is closed. Permanent cookies will not be deleted when the respective browser session ends, but are stored on the user's device for a longer period.

2.3. Objection and removal

When visiting our websites, users are, by means of an info banner, informed about the use of cookies and simultaneously referred to this Data Protection Information. The user's consent to the processing of his/her personal data will be obtained via the banner, including the consent to a data processing outside the EEA in accordance with Art. 49 (1) lit. a GDPR.

As user, you have full control over the usage and storage of cookies. By changing the settings in your Internet browser, you can generally deactivate or restrict the transfer of cookies. You can delete already stored cookies at any time. This can also take place in an automated manner. If you deactivate cookies for our website, it is possible that not all functions of the website can be used to their full extent. For further information on the use of cookies please refer to

<http://www.meine-cookies.org/> or
<http://www.youronlinechoices.com/de/praeferenzmanagement/>.

You may object to the use of cookies which require a consent at any time with effect for the future (except for Essential Cookies); you may exercise your opt-out right via the info banner or via the aforementioned browsers' setting options.

3. Web analysis/use of analysis tools

In order to optimize our websites and adapt to the changing habits and technical requirements of our users, we use tools for so-called web analysis, which use cookies (see above). We measure e.g. which elements the users visit, whether the information searched for is easy to find, etc. This information is only interpretable and meaningful at all, if a relatively large group of users is analyzed. For this purpose, the data collected is aggregated, i.e. combined into relatively large units.

Such analyses enable us to adapt the design of our websites or optimise content in cases where, for example, we discover that a significant number of visitors uses new technologies or fails to find, or has difficulty finding, an existing piece of information.

On our web and online platforms, we conduct the following analyses and use the following web analysis tools:

3.1. Analysis of Log Data

The use of Log Data for analysis purposes takes place exclusively on an anonymous basis; there is neither a link between Log Data and personal data of the user, nor between Log Data and an IP address or a cookie. Therefore, such analysis of Log Data is not subject to the provisions of the GDPR under data protection law.

3.2. Google Analytics / Google 360

For analysing website usage, we use the web analysis service "Google Analytics" respectively Google 360 from Google (1600 Amphitheatre Parkway, Mountain View, CA 94043, USA; "Google"). Google AnalyticsBoth tools use "cookies" to analyse the customers' use of the website on a pseudonymous and/or anonymous basis.

The information generated by such cookie concerning your use of the website will be transferred to a Google server in the USA for storage. On this website, IP Anonymization is activated so that your IP address will be shortened prior transfer within the Member States of the European Union or in other contracting states to the Agreement on the European Economic Area. Only in exceptional cases, your full IP address will be transferred to a Google server in the USA and will then be shortened there. On our behalf, Google will use the aforementioned information to evaluate the use of the website, to put together reports on the website activities and to provide the website operator with other services relating to website and Internet usage. The IP address transmitted by your browser within Google Analytics will not be combined with other Google data.

The legal basis for the use of Google Analytics using cookies is Art. 6 (1) lit. a GDPR in connection with Section 25 TDDDG (consent); user consent will be obtained via our cookie banner (see Section X.2) and can be revoked at any time via the cookie banner / the cookie settings. As far as personal data generated by cookies, are transferred by Google to servers outside the EEA (eg the US) and processed there, the consent includes such transfer and processing pursuant to Art. 49 (1) lit. a GDPR. Further information on data protection at Google Analytics can be found at <https://support.google.com/analytics/answer/6004245?hl=de>.

You can prevent the storage of cookies by setting your browser software accordingly. Please note, however, that you may then be unable to use all our website features.

If you do not wish to have your data evaluated by Google Analytics, you have in addition the following options:

- By clicking on the following link, you can install an add-on, which places an opt-out cookie preventing the future collection of your data by Google Analytics: <http://tools.google.com/dlpage/gaoptout?hl=de>
Note: If you delete your cookies, the opt-out cookie will also be deleted and you need to re-activate it, if necessary.
- By downloading and installing the browser plugin available under the link (<http://tools.google.com/dlpage/gaoptout?hl=de>), you can prevent the processing of data (including your IP address) generated by the Google Analytics cookie relating to your use of the website

We use Google Analytics for statistical purposes and for evaluating data from AdWords and the double-click cookie. You may deactivate Google Analytics via the Ad Preferences Manager (<http://www.google.com/settings/ads/onweb/>).

3.3. Google Tag Manager

We may use the Google Tag Manager on our websites. Google Tag Manager is a solution that allows marketers to manage website tags through one interface. The tool itself (which implements the tags) is a cookie-less domain and does not collect any personal information. The tool triggers other tags, which in turn may collect data. Google Tag Manager does not access this data. If disabled at the domain or cookie level, it will remain disabled for all tracking tags implemented with Google Tag Manager.

For further information about Google Tag Manager, please visit the following Link: marketingplatform.google.com/about/analytics/tag-manager/use-policy/ and/or

<https://www.google.com/intl/de/policies/privacy/index.html> (section "Data we receive based on your use of our services").

3.4. IBM Instana

On our websites / apps, we may – in some cases - use the performance analysis service of IBM Instana, 71 S Wacker Drive, 7th Floor, Chicago, IL 60606, USA ("IBM Instana").

This service enables us to collect and analyse statistical data about the performance of our websites / apps and other performance parameters. For this purpose, the IBM Instana application / plugin sets a cookie on the user's end device, which requires a prior consent to set the cookie (see below).

As soon as a website / online service is visited that contains an Instana plugin, the browser establishes a direct connection with the servers of IBM Instana. Please note in this context that we have no influence on the collection and processing of data by IBM. According to the information provided, IBM receives the information that a user has accessed the corresponding page of the website via the integration of the plugin. If the user is logged in to IBM Instana, IBM can assign the visit to the user's account at IBM Instana. If the user is not a member of IBM Instana, it is possible that IBM will obtain and store the user's IP address. If the user is a member of IBM Instana and does not wish IBM to collect data about him/her on the website in order to link it to his/her Instana member data, he/she must log out of IBM Instana before visiting the website. IBM Instana may process personal data not only on servers in the European Economic Area but also in the US.

The legal basis for the use of IBM Instana using cookies is Art. 6 (1) lit. a GDPR in connection with Section 25 TDDDGD (consent); user consent will be obtained via our cookie banner (see Section X.2) and can be revoked at any time via the cookie banner / the cookie settings. As far as personal data generated by cookies, are transferred by IBM to servers outside the EEA (eg the US) and processed there, the consent includes such transfer and processing pursuant to Art. 49 (1) lit. a GDPR.

The purpose and scope of data collection as well as further information on the processing and use of data by IBM Instana, as well as setting options for protecting privacy, can be found in IBM Instana's data protection information: <https://www.ibm.com/docs/de/instana-observability/current?topic=compliance-gdpr-readiness>.

3.5. Hotjar

On our websites / apps, we may – in some cases – use the tool Hotjar in order to understand the needs of users better as well as to optimize our services. The tool is provided by Hotjar Ltd, Level 2, St Julians Business Centre, 3, Elia Zammit Street, St Julians, STJ 1000, Malta.

With the technology of Hotjar, we gain a better understanding of the experience of users (e.g., how much time users spend on which pages, which links they click on, what they like or do not like, etc.). This helps us to adjust our services based on our users' feedback.

Hotjar works with cookies and other technologies in order to collect data about the behaviour of our users and their end devices (in particular, the IP address of the device (recorded and stored solely in anonymised form), display size, device type (unique device identifiers), information about the browser which is used, location (solely the country) and preferred

language for the presentation of our website). Hotjar store this data in a pseudonymized user profile. They are utilised neither by Hotjar nor us to identify individual users. Nor are they linked to other data of individual users. The data are deleted at the latest within one year.

The legal basis for the usage of Hotjar using cookies is Art. 6 (1) lit. a GDPR in connection with Section 25 TDDDG (consent); the required consent will be obtained via our cookie banner (see section X.2) and can be revoked at any time via our cookie banner / cookie settings. As far as personal data generated by cookies, are transferred by Hotjar to servers outside the EEA (eg the US) and processed there, the consent includes such transfer and processing pursuant to Art. 49 (1) lit. a GDPR.

For further information please refer to Hotjar's privacy statement at: <https://www.hotjar.com/legal/policies/privacy>.

3.6. HubSpot

On our websites / apps, we may – in some cases –also use the services of the software producer HubSpot. HubSpot is a software company based in the US with a branch office in Ireland (HubSpot European Headquarters, Ground Floor, Two Dockland Central, Guild Street, Dublin 1, Ireland).

HubSpot is a service platform. The service we use for our website is an integrated software solution we use to administer customer data and to carry out various aspects of our online marketing. These include, amongst other things, analysis of landing pages and reporting. Therefore, so-called “web beacons” are used and cookies stored on your end device.

The collected data, as well as the content of our website, are stored on the servers of our software partner, HubSpot Ireland. We utilise HubSpot to analyse how our website is used. This enables us to continuously optimise the website and make it more user-friendly. Furthermore, we use the data to determine which of our company's services customers and newsletter subscribers find interesting and to contact customers and newsletter subscribers for advertising purposes. In addition, such analysis helps us to optimise our web offerings for you.

However, we use your IP address only in the abbreviated form. This means that, within the member states of the European Union or in other states that are signatories to the Agreement on the European Economic Area, HubSpot abbreviates users' IP addresses. Only in exceptional cases will the full IP address be transferred to a server of HubSpot in the USA and be abbreviated there.

The HubSpot cookies usually have a lifetime of 13 months. In addition, personal data collected by HubSpot will be deleted as soon as the purpose for which they were collected has been fulfilled, unless statutory retention periods preclude this (see also subsection IV.7).

The legal basis for the usage of Hubspot using cookies is Art. 6 (1) lit. a GDPR in connection with Section 25 TDDDG (consent); the required consent will be obtained via our cookie banner (see section X.2) and can be revoked at any time via our cookie banner / cookie settings. As far as personal data generated by cookies, are transferred by Hubspot to servers outside the EEA (eg the US) and processed there, the consent includes such transfer and processing pursuant to Art. 49 (1) lit. a GDPR.

For further information about the functions of HubSpot please refer to: <https://legal.hubspot.com/de/privacy-policy>

3.7. Facebook-Pixel

We also use Facebook-Pixel from Facebook, a social media network of the company Facebook Ireland Ltd., 4 Grand Canal Square, Grand Canal Harbour, Dublin 2 Ireland, for analysing the website usage.

They implement a code on the website, which analyses the behaviour of the users who get to this website via Facebook advertisement. This may be used for improving Facebook advertisement and Facebook collects and stores this data. We cannot view the collected data, we can only use them in the context of advertisement placement. By using Facebook-Pixel codes, cookies are set.

By using Facebook-Pixel, the user's visit of our website will be reported to Facebook so that the user will see matching advertisement. If you have a Facebook account and you are logged in, your following websites visits will be allocated to your Facebook account. We do not have any influence on this process and we are not responsible for data protection.

For further information on the use of Facebook-Pixel for advertising campaigns, please refer to <https://www.facebook.com/business/learn/facebook-ads-pixel>.

The legal basis for the usage of Facebook Pixel by using cookies is Art. 6 (1) lit. a GDPR in connection with Section 25 TDDDG (consent); the required consent will be obtained via our cookie banner (see section X.2) and can be revoked at any time via our cookie banner / cookie settings. As far as personal data generated by cookies, are transferred to servers outside the EEA (eg the US) and processed there, the consent includes such transfer and processing pursuant to Art. 49 (1) lit. a GDPR.

You can change your settings for advertisements on Facebook via https://www.facebook.com/ads/preferences/?entry_product=ad_settings_screen, if you are logged into your account. You can manage your preferences regarding user based online advertisement via <http://www.youronlinechoices.com/de/praeferenzmanagement/>. There, you can deactivate or activate many providers at once or change the settings for individual providers. For further information in the Facebook data protection policy, please refer to <https://www.facebook.com/policy.php>.

3.8. LinkedIn Insight Tag/Pixel

On our websites we use the so-called Insight Tag of the social network LinkedIn which is provided by LinkedIn Corporation, 2029 Stierlin Court, Mountain View, CA 94043, USA (hereinafter "LinkedIn"). The LinkedIn Insight Tag is a small JavaScript code snippet, which we added to our website.

The LinkedIn Insight Tag allows us to collect data for each visit on our website, including URL, Referrer-URK, IP address, device and browser characteristics, timestamp and page views. This data will be encrypted, automatized within seven days and the automated data will be deleted within 90 days. LinkedIn does not disclose any personal data to us, but it provides us with summarized reports about the website target group and the display performance. LinkedIn also offers a retargeting for website visitors so that, with the help of this data, we can display targeted

advertisement outside of our website without the member being identified. Members of LinkedIn can configure the usage of their personal data in their account settings.

We use the LinkedIn Insight Tag to get detailed campaign reports and information about the visitors of our website and to serve our advertisement and marketing interests. Being customers of LinkedIn Marketing Solutions, we use the LinkedIn Insight Tag to track conversions, to carry out a retargeting of our website visitors and to earn additional information about the LinkedIn members who check our advertisement. Details about the collection of data (purpose, scope, further processing, use) as well as your rights and setting options, please refer to the data protection information of LinkedIn under <https://www.linkedin.com/legal/privacy-policy>.

The legal basis for the usage of LinkedIn Insight Tag Pixel by using cookies is Art. 6 (1) lit. a GDPR in connection with Section 25 TDDDG (consent); the required consent will be obtained via our cookie banner (see section X.2) and can be revoked at any time via our cookie banner / cookie settings. As far as personal data generated by cookies, are transferred by LinkedIn to servers outside the EEA (eg the US) and processed there, the consent includes such transfer and processing pursuant to Art. 49 (1) lit. a GDPR.

The data will be encrypted, anonymized within seven days and then the anonymized data will be deleted within 90 days. As a user, you may at any time decide about the execution of the Java-Script-Codes via your browser settings. By changing the settings in your internet browser, you can deactivate the Java-Script, limit it or prevent storing. Please note: If the execution of Java-Cript is deactivated, you may no longer be able to use all website features completely.

If you are a member of LinkedIn and you do not want that LinkedIn collects data from you via our website and links your visit with your stored LinkedIn member data, you have to log out of LinkedIn before you visit our website.

You can prevent the execution of the Java-Script-Code necessary for the tool by changing the respective setting in your browser software.

In order to prevent the execution of the Java-Script-Code altogether, you can also install a Java-Script-Blocker, such as e.g. the browser plugin NoScript (e.g. www.noscript.net or www.ghostery.com).

4. Marketing / Layout / Social Media PlugIns

On our web and online platforms, we offer you to register for our newsletter; the information in Section IX applies accordingly. Furthermore, advertisement tools and Social Media PugIns are used. In detail:

4.1. Awin – Conversion Tracking

On our websites / online services we may – in some cases - use components of the affiliate network Awin. The operating company of Awin is Awin AG, Eichhornstraße 3, 10785 Berlin, Germany.

Affiliate marketing refers to an Internet-based sales method. Commercial operators of websites (e.g. DKV), so-called merchants or advertisers, place advertisements on websites, apps or in other technologies of third-party providers (e.g. advertising banners etc.) and can track via Awin from which websites, apps or other technologies of these third-party providers (so-called

affiliates) customers have been referred to or forwarded to its websites and/or online services. In return for this referral, the affiliate receives a remuneration / commission, which is processed via Awin.

For this purpose, Awin sets a cookie on the information technology system of the data subject (end device). The tracking cookie of Awin does not store any personal data. Only the identification number of the affiliate (i.e. the partner referring the potential customer) as well as the order number of the visitor of a website and the clicked advertising material will be processed / stored. The purpose of storing/processing this data is to facilitate commission payments between a merchant and the affiliate.

The legal basis for the use of Awin using cookies is Art. 6 (1) lit. a GDPR in connection with Section 25 TDDDG (consent); the required consent will be obtained via our cookie banner (see section X.2) and can be revoked at any time via our cookie banner / cookie settings. In addition, you can set a so-called cookie optout directly via Awin; please use the link <https://www.awin.com/de/rechtliches/cookieoptout>.

Further information on data protection at Awin is available at <https://www.awin.com/de/rechtliches/privacy-policy-DACH>.

4.2. Microsoft Ads - Conversion Tracking / Universal Event Tracking (UET)

On our websites / apps, we may – in some cases - use the marketing service Microsoft Advertising ("Microsoft Ads") of the provider Microsoft Corporation, One Microsoft Way, Redmond, WA 98052-6399, USA (Microsoft).

The use of Microsoft Ads enables us to present offers and services to potential customers in a targeted manner. We can use Microsoft Ads to place advertisements on the search engines Bing and Yahoo! as well as on other Microsoft platforms. Microsoft Ads enable us to determine more precisely which ads or channels have been used by interested potential customers or which kind of offers users are interested in. In this way, we can improve our customer approach and increase our range. In addition, through the use of Microsoft Ads, offers that you receive as a user are also better tailored to your needs.

If you have accessed our website via a Microsoft Bing ad, Microsoft will set a so-called "conversion cookie" on your computer (end device), which requires the user's consent (see below). We only receive statistical information from Microsoft. We do not receive any further data regarding the use of the advertising media. In particular, we cannot identify users from this information. No personal information about the identity of the user is communicated by Microsoft. We only learn the total number of users who clicked on a Microsoft Bing ad and were then redirected to the conversion page.

Please note that we have no influence on the processing of this data by Microsoft. According to the information provided by Microsoft, all user data will be processed as pseudonymous data. This means that Microsoft does not store any names or e-mail addresses. All ads displayed are therefore not targeted to a person, but only to the owner of the cookie. The information collected is transferred to Microsoft servers in the US and stored there for a maximum of 180 days [6 months] in principle. UET also collects the IP address and the Microsoft cookie (with an expiration date of 13 [18] months). Under certain circumstances, Microsoft may be able to track usage behavior across multiple electronic devices through so-called cross-device tracking and is thus able to display personalized advertising on or in Microsoft websites and apps.

The legal basis for the usage of Microsoft Ads by using cookies is Art. 6 (1) lit. a GDPR in connection with Section 25 TDDDG (consent); the required consent is obtained via our cookie banner (see section X.2) and can be revoked at any time via our cookie banner / cookie settings. As far as personal data generated by cookies, are transferred by Microsoft to servers outside the EEA (eg the US) and processed there, the consent includes such transfer and processing pursuant to Art. 49 (1) lit. a GDPR.

For further information on privacy at Microsoft Ads, please visit <https://www.privacy.microsoft.com/de-de/privacystatement>. Information about the types of cookies used by Microsoft can be found at <https://help.ads.microsoft.com/#apex/3/de/53056/2>. Information about Bing's analytics services can be found at <https://help.ads.microsoft.com/#apex/3/de/53056/2>. Alternatively, you can visit the website of the Network Advertising Initiative (NAI) at <http://www.networkadvertising.org>. You can also set a so-called cookie opt-out directly via Microsoft; please use the link <http://choice.microsoft.com/de-DE/opt-out>.

4.3. Taboola – Conversion Tracking

On our websites / apps we may – in some cases - use the service Taboola of the provider Taboola Inc., 1115 Broadway, 7th Floor, New York, NY, US.

Taboola is a service for conversion tracking and remarketing purposes. For this purpose, Taboola may set cookies on the device of the user subject to a prior consent of the user. The cookies allow us to recognize that someone has clicked on an advertisement and was therefore redirected to our site.

Please note that we have no influence on the processing of this data by Taboola. According to the information provided by Taboola, all user data is processed as pseudonymous data. This means that Taboola does not store any names or e-mail addresses. All ads displayed are not targeted to a person, but only to the owner of the cookie. The information collected is transferred to Taboola servers in the US.

The legal basis for the usage of Taboola by using cookies is Art. 6 (1) lit. a GDPR in connection with Section 25 TDDDG (consent); the required consent is obtained via our cookie banner (see section X.2) and can be revoked at any time via our cookie banner / cookie settings. If personal data generated by cookies, are transferred by Taboola to servers outside the EEA (eg the US) and processed there, the consent includes such transfer and processing pursuant to Art. 49 (1) lit. a GDPR.

Further information on data protection at Taboola can be found at <https://www.taboola.com/privacy-policy>. In addition, you can set a so-called cookie optout directly via Taboola; please use the link https://www.taboola.com/privacy-policy#opt_in_block.

4.4. Dynamic Yield / FirstSpirit ICE

For the functionalities of FirstSpirit ICE, we use the services of Dynamic Yield GmbH, Unter den Linden 26-30, 10117 Berlin ("Dynamic Yield").

With Dynamic Yield, our web offering is optimized to make your website visit a personal experience through tailored recommendations and content. For example, we use the content of

the pages you visit to provide you with equivalent or thematically related content or other content that is relevant to you. For this purpose, Dynamic Yield uses so-called cookies and collects pseudonymized information about your usage activities on our site. A direct personal reference to the user is not possible; only pseudonymized information is stored under a randomly generated ID (pseudonym). IP addresses are processed exclusively anonymously.

The legal basis for the usage of Dynamic Yield / FirstSpirit ICE using cookies is Art. 6 (1) lit. a GDPR in connection with Section 25 TDDDG (consent); the required consent is obtained via our cookie banner (see section X.2) and can be revoked at any time via our cookie banner / cookie settings.

Further information regarding this tracking technology and data protection at Dynamic Yield can be found at <https://www.dynamicyield.com/privacy-policy/>.

4.5. Google Marketing Platform (formerly DoubleClick)

On our websites / apps, we may – in some cases – use the Google Marketing Platform (formerly DoubleClick), a service of Google Ireland Limited, Google Building Gordon House, Barrow St, Dublin 4, Ireland (“Google”).

This service uses cookies to present you with ads that are relevant to you. A pseudonymous identification number (ID) is assigned to your browser or device in order to check which ads were displayed in your browser and which ads were viewed. This can improve campaign performance or, for example, prevent you from seeing the same ad more than once. In addition, Google can use cookie IDs to record so-called conversions that are related to ad requests. This is the case, for example, when a user sees a Campaign Manager ad and later visits the advertiser’s website with the same browser and makes a purchase.

Based on the technology used, your browser automatically establishes a direct connection with Google’s server. Please note that we have no influence on the processing of this data by Google. According to the information provided by Google, Google receives through the integration of DoubleClick the information that you have called up the relevant part of our website or clicked on an ad from us. If you are registered with a Google service, Google can assign the visit to your account. Even if you are not registered with Google or have not logged in, there is a possibility that the Google learns your IP address and stores it. The collected information may be transferred to Google servers in the USA.

The legal basis for the usage of Google Marketing Platform using cookies is Art. 6 (1) lit. a GDPR in connection with Section 25 TDDDG (consent); the required consent is obtained via our cookie banner (see section X.2) and can be revoked at any time via our cookie banner / cookie settings. As far as personal data generated by cookies, are transferred by Google to servers outside the EEA (eg the US) and processed there, the consent includes such transfer and processing pursuant to Art. 49 (1) lit. a GDPR.

Further information on the Google Marketing Platform may be found at <https://marketingplatform.google.com/about/> and on data protection at Google in general at <https://www.google.de/intl/de/policies/privacy>.

4.6. Google Ads Remarketing, Google Display & Video 360

On our websites / apps, we may – in some cases - use the remarketing technology of Google Inc. (1600 Amphitheatre Parkway, Mountain View, CA 94043, USA; "Google"), in particular Google Ads Remarketing, Google Display & Video 360.

Through this technology, users, who already visited our website and/or online platforms and who are interested in our services, will be addressed again with targeted advertisement on the websites of the Google Partner Networks. The display of advertisement is carried out via cookies. With the help of these cookies, the user behaviour on our websites can be analysed and then be used for targeted product recommendation and interest-based advertisement. Google does not merge the data collected in the context of remarketing with your personal data. Google uses pseudonymization in the context of remarketing. The collected information will be transferred to Google servers in the USA.

The legal basis for the usage of Google Ads Remarketing by using cookies is Art. 6 (1) lit. a GDPR in connection with Section 25 TDDD (consent); the required consent is obtained via our cookie banner (see section X.2) and can be revoked at any time via our cookie banner / cookie settings. As far as personal data generated by cookies, are transferred by Google to servers outside the EEA (eg the US) and processed there, the consent includes such transfer and processing pursuant to Art. 49 (1) lit. a GDPR.

If you do not want to receive targeted advertisement, you can deactivate the use of cookies by Google for this purposes by visiting <https://www.google.de/settings/ads/onweb>. Alternatively, the users can deactivate the use of Third Party Cookies by visiting the deactivation website of the Network Advertising Initiative <http://optout.networkadvertising.org/?c=1>.

4.7. Google Search Ads 360

On our websites / apps, we may – in some cases - use the "Search Ads 360" service of Google LLC, 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA.

This service supports advertisers in creating, managing and optimizing cross-search engine campaigns. Search Ads 360 uses floodlight tags to record conversions. Using these tags, both display and search advertising can be tracked, which prevents the duplication of cross-channel conversions and at the same time creates a more accurate picture of the advertising contributions made. According to the information provided by Google, the collection and evaluation is carried out exclusively on a pseudonymous basis, so that it is fundamentally not possible to draw conclusions about your identity.

In addition, we store the Google Click ID (GCLID) to evaluate the success of our advertising campaigns. A partial sales value is assigned to a GCILD. The attributed sales value is passed back to Google by means of the GCLID in order to evaluate and optimize the placement of the ads.

Please note that we have no influence on the processing of this data by Google. According to the information provided by Google, required user data is processed as pseudonymous data. This means that Google does not store names or email addresses. All displayed ads are not targeted to a person, but only to the owner of the cookie. The information collected may be transferred to Google servers in the USA.

The legal basis for the usage of Google Search Ads by using cookies is Art. 6 (1) lit. a GDPR in connection with Section 25 TDDDG (consent); the required consent is obtained via our cookie banner (see section X.2) and can be revoked at any time via our cookie banner / cookie settings. As far as personal data generated by cookies, are transferred by Google to servers outside the EEA (eg the US) and processed there, the consent includes such transfer and processing pursuant to Art. 49 (1) lit. a GDPR.

The cookies stored by Search Ads 360 are deleted after 90 days at the latest. For more information about Google's privacy policy and terms of use, please visit: <https://policies.google.com/privacy?hl=de>.

4.8. Web Fonts

For uniform representation of fonts, we use Web Fonts provided by Monotype GmbH (fonts.com respectively fast.fonts.net). When you access our website, your browser downloads the necessary fonts in the browser cache in order to correctly display the website content.

For this purpose, your browser has to connect to the servers of fonts.com. Thereby, Monotype GmbH registers that your IP address accessed our website. We use Fonts.com's Web Fonts for a uniform display of our online platforms. This corresponds to a legitimate interest within the meaning of Art. 6 (1) lit. f. GDPR. If your browser does not support Web Fonts and/or you have blocked Web Fonts in your browser, your computer will use a standard font.

For further information about Web Fonts please refer to <https://www.fonts.com/info/legal> and the Data Protection Declaration of Fonts under <https://www.fonts.com/info/legal/privacy/> and the data protection declaration of Monotype GmbH: <https://www.monotype.com/legal/privacy-policy/>.

4.9. Google Maps

On our websites, we may use maps from the service Google Maps of Google LLC via API. In order to fully display the content in your browser, Google has to collect your IP address; otherwise, Google can not deliver/display the incorporated map content. In the event of contract fulfilment, Art. 6 (1) lit. b GDPR is the legal basis for such data processing as well as Art. 6 (1) lit. f GDPR in the context of a legitimate interest while using our website as the IP address is necessary for displaying the content. Please note that Google has its own Data Protection Regulations, which are independent from ours. We take no responsibility or liability for these regulations and procedures. For further information about the data processing by Google, please refer to the Google Data Protection Regulation under <https://www.google.de/intl/de/policies/privacy/>.

4.10. jsDelivr CDN

On our websites, we may – in some cases - use a so-called "Content Delivery Network" (CDN) from jsDelivr. A CDN is a service that helps us to deliver content of our online offer, especially large media files, such as graphics or scripts, faster with the help of regionally distributed servers connected via the internet. User data is processed solely for the aforementioned purposes and to maintain the security and functionality of the CDN. For this purpose, the browser you use must connect to the servers of the CDN. As a result, this browser is informed that our website has been accessed via your IP address.

The use is based on our legitimate interests, i.e. interest in a secure and efficient provision, analysis and optimization of our online offer in accordance with Art. 6 (1) lit. f. GDPR. For further information, please refer to the privacy policy of jsDelivr: <https://www.jsdelivr.com/privacy-policy-jsdelivr-net/>

4.11. Dynamics 365 Customer Voice" (customer satisfaction surveys)

We use the "Dynamics 365 Customer Voice" service from Microsoft Cooperation, One Microsoft Way, Redmond, WA 98052-6399, USA, to conduct customer satisfaction surveys. This serves in particular to continuously improve our service.

Data will only be collected as part of customer satisfaction surveys - insofar as personalized rather than anonymous participation takes place - after you have given your consent (see also section IV.4). Participation in customer surveys is always voluntary. The legal basis for such processing is Art. 6 para. 1 lit. a) GDPR or Section 25 para. 1 TDDDG, insofar as the consent within the meaning of the TDDDG relates to the setting of cookies or access to information on your end device (see Section X.2). This does not affect the possibility of anonymous participation in surveys.

Dynamics 365 Customer Voice is a feedback management application that allows us to easily track our customer metrics. For example, we can quickly collect feedback via various channels and create personalized surveys. The insights gained can then be collated and evaluated using the service. The personal data collected with Dynamics 365 Customer Voice is only processed within the European Union. The personal data you provide will not be transferred to a third country or an international organization and is not (currently) planned.

Please note that we have no influence on the processing of this data by Microsoft. You can view Microsoft's privacy policy here: <https://privacy.microsoft.com/de-de/privacystatement>

Your personal data, which you provide to us via the customer satisfaction survey, will be stored by us for the duration of the collection and evaluation and then deleted in accordance with data protection regulations.

4.12. Social Networks / Social Media Plugins

We incorporated plugins of several social media networks on our websites. These plugins provide different features whose subject and scope will be defined by the operators of the social networks. We use a 2-click-procedure for a better protection of your personal data. By clicking the button directly next to the respective plugin, the plugin will be activated which will be marked by a colour change of the plugin button from grey to colourful. Afterwards, you can use the respective plugin by clicking on the plugin button. Please note that the IP address of your browser session can be linked to your own profile on the respective social media network if you are logged in at this time. Equally, a visit of our website can be linked to your social media network profile if it recognizes you through a previously set social network cookie that is still present on your computer.

Please note that we are not the providers of the social media networks and that we do not have any influence on their data processing. For further information, please refer to the following links or addresses:

Facebook

We incorporate plugins of the social media network Facebook, 1601 South California Avenue, Palo Alto, CA 94304, USA on our websites. You recognize the Facebook plugins by the Facebook logo or the “Like“ button on our website. For an overview on the Facebook plugins, please refer to: <http://developers.facebook.com/docs/plugins/>.

If you activate the plugin, your browser will be directly linked to the Facebook server. Thereby, Facebook receives the information that you visited our site with your IP address.

Please note that we as provider of the website do not have any knowledge about the content of the transferred data and their usage by Facebook and that we are not responsible for the data processing by Facebook. For further information, please refer to the Facebook Data Protection Declaration under <http://de-de.facebook.com/policy.php>.

LinkedIn

We incorporate features of the social media network LinkedIn on our websites. These features are provided by LinkedIn Ireland Limited, 77 Sir John Rogerson’s Quay, Dublin 2, Ireland. In this process, data is transferred to LinkedIn. Please note that we as provider of the website do not have any knowledge about the content of the transferred data and their usage by LinkedIn. For further information please refer to the LinkedIn Data Protection Declaration under: http://www.linkedin.com/static?key=privacy_policy.

Xing

On our websites we incorporate features of Xing provided by XING AG, Gänsemarkt 43, 20354 Hamburg. If you activate and use the plugin, your browser is establishing a direct link to the servers of Xing. The content of the plugin will be directly transferred to your browser, which then incorporates it on the website. By activating the plugin, Xing gets the information that you visited the respective website of our online platform. If you are logged in, Xing can allocate your visit to your Xing account. For further information on the purpose and scope of the data collection, the following data processing and use of the data by Xing as well as your rights and setting possibilities in this respect, please refer to the Xing Data Protection Regulations.

Instagram

In connection with our websites and online offerings, we make limited use of functions of the service, Instagram. These functions are provided by Instagram Inc., 1601 Willow Road, Menlo Park, CA 94025, USA.

When you logged in to your Instagram account, you can link the content of our pages with your Instagram profile by clicking on the Instagram button. Instagram will then be able to connect your visit to our pages to your user account. Please note that as a website provider, we receive no information about the content or the use of the data transferred by Instagram.

For further information, please refer to the privacy statement of Instagram: <https://instagram.com/about/legal/privacy/>.

YouTube

As far as we integrate “YouTube videos” in our websites and online services which are stored on <http://www.youtube.com> and can be played via our website, the following applies: YouTube videos are all integrated into the “expanded data-protection mode,” i.e., no data pertaining to you as a user are transferred to YouTube when you do not play these videos. Only if you play the videos, the data, mentioned in the following paragraph, are transferred. We have no influence on this transfer of data.

If you visit the website, YouTube will be informed that you have accessed the corresponding lower part of our website. In addition, the data mentioned in part 2 of this statement will be transferred. This occurs whether or not YouTube provides a user account in which you are logged in or if no user account exists. When you are logged in to your Google account, your data are directly linked to your account. If you do not want to have your data linked to your YouTube profile, you will need to log off before activating the relevant button. YouTube will store your data as a user profile and will use them for purposes of advertisement, market research and/or need-based modification of their website. Such analysis occurs in particular (even with users who are not logged in) to provide need-based advertising and to inform other users of the social network about your activities on our website. You have the right to object to the creation of such user profiles; to exercise this right you will need to contact YouTube directly.

You will find further information as to the purpose and scope of this data collection and the processing of your data by YouTube in the privacy statement of YouTube. You will find further

information concerning your rights and settings for the protection of your privacy at: <https://www.google.de/intl/de/policies/privacy>.

5. Live chat (iAdvize)

Via the live chat on our homepage, you can directly contact our customer advisers who can offer you additional service options, intended to increase your satisfaction, as well as to optimise our website offerings. The chat option will automatically appear together with product-related content in a small window on our homepage. Contact with one of our advisers will first be established when you have typed something in and have clicked on “Send.”

The chat service is provided by iAdvize, 2 Ter Quai François Mitterrand, Nantes 44200, France.

Data relating to the services of iAdvize are stored on your computer via local storage or by means of cookies. You can adjust the local storage on your computer using your browser settings for managing cookies. Data will first be stored on servers of iAdvize after you have initiated a communication process with one of our advisers.

If you make use of our support services, the adviser will receive information relating to your visit to our website, as well as web-standard data (e.g., concerning browser recognition and your operating system) and the position of your mouse, so that they can help you as rapidly as possible. Sensitive data, such as bank and account information will not be accessible. Data/information are transferred via a secure connection to the adviser team at our customer service center.

Communication processes are stored for three months. If you do not want them to be stored, kindly indicate this to your adviser. They can prevent storage at any time.

Please note that during the communication process, your adviser can see what you type in real time, even before you have finished typing. You might be familiar with this function from other chat programs; this enables us to maximise the speed of our response to your questions.

You will find further information in the privacy statement of [iAdvize](#).

6. Contact form and E-Mail contact

On our website, you can find a contact form, which the user can use for electronic contacting. If the user submits this contact form, the data entered in the input mask will be transferred to us and then stored by us:

- company*
- fleet size
- first name*
- last name*
- availability times
- phone number*
- email address*
- message field
- zip code*
- country

*mandatory information, which are necessary for the registration, are marked with an asterisk as mandatory field (in the input mask).

At the time of sending the message, the following data will also be processed and stored:

- the user's IP address
- date and time of the sending

Alternatively, you can also contact us via the indicated email address. In this case, all data transferred with the email will be stored. In no case, data will be transferred to third parties, except, when we have to resort to third parties for the processing of the request.

6.1. Purpose and legal basis

Data will only be processed for the purpose of the processing of the respective request respectively the respective user request. All further data collected during the sending process serve to prevent a misuse of the contact form and to ensure the security of our information technology systems.

If the data processing takes place for the purpose of the fulfilment of a customer order or a customer request, Art. 6 (1) lit. b GDPR is the legal basis, no matter whether the contacting takes place via the contact form or via email. In case of the existence of a user consent, Art. 6 (1) lit. a GDPR is the legal basis for the processing. Legal basis for the collection of additional data during the sending process is Art. 6 (1) f. GDPR; the legitimate interest lies in the prevention of misuse and ensuring system security (see Section IV.2).

6.2. Data deletion and storage period

Data will be generally deleted as soon as we do no longer need it for attaining the purpose for which we collected it. In respect to the personal data from the input mask of the contact form and the data sent by email, we will delete the data when the respective communication with the user has ended and/or the user's enquiry has been answered definitively. The communication shall be deemed ended, or the enquiry definitively answered, if it is evident from the circumstances that the matter concerned has been definitively resolved. If continued storage of the data is necessary for the reasons specified in Section IV.7, the data shall be stored and blocked instead of being deleted.

Data collected additionally during the sending process will be deleted as soon as they are no longer necessary for the purpose of their collection.

6.3. Right to object and removal

The user has the option of discontinuing the communication with us and/or withdrawing his/her enquiry and objecting to the corresponding use of his/her data at any time. In such case, all communication is stopped and all personal data stored in the course of contact with the user will be deleted, subject to further storage of the data for the reasons mentioned in Section IV.7.

XI. Rights of the data subject

According to GDPR, the user is entitled to the following rights of the data subject:

1. Right to information (Art. 15 GDPR)

You have the right to request information on whether or not we process your personal data. If our company processes your personal data, you are entitled to information on

- the purposes for which the data is processed;
- the categories of personal data (type of data) processed;
- the recipients, or categories of recipients, to whom your data has been disclosed to or is yet to be disclosed; this shall particularly apply, if data has been disclosed, or is to be disclosed, to recipients in third countries outside of the application of the GDPR;
- the planned storage period, if possible; if it is not possible to specify the storage period, the criteria for defining the storage period (e.g. statutory retention periods or the like) will in any case be communicated;
- your right to correction and deletion of your data, including the right to have processing restricted and/or the option of opting out (see also the following subsections in this respect);
- the existence of a right to complain to a supervisory authority;
- the origin of the data in the case of personal data not collected directly from you.

Furthermore, you are entitled to information on whether your personal data is the subject matter of an automated decision as specified in Art. 22 GDPR and, if so, what decision-making criteria are taken as a basis for such automated decision (logic), and what effects and implications this automated decision could have for you.

If personal data is transferred to a third country outside of the scope of application of the GDPR, you are entitled to information on whether and, if so, under what guarantees an adequate level of protection, within the meaning of Art.s 45 and 46 GDPR, has been safeguarded at the data recipient in the third country.

You have the right to demand a copy of your personal data. In principle, we provide data copies in electronic form, unless specified otherwise. The first copy will be free of charge; we may request an appropriate fee for further copies. The provision of such data copies is subject to the rights and freedoms of other persons possibly affected by the transfer of the data copy.

2. Right to correction (Art. 16 GDPR)

You have the right to request that we correct your data if your data is incorrect, inapplicable and/or incomplete; this right to correction includes the right to complete your data by means of supplementary statements or notifications. Correction and/or supplementation shall take place promptly, i.e. without culpable delay.

3. Right to deletion (Art. 17 GDPR)

You have the right to demand that we delete your personal data if

- your personal data is no longer needed for the purposes for which it was collected and processed;
- the data is being processed on the basis of consent given by you, and you have revoked your consent, unless there is some other legal basis for processing the data;
- you have objected to data processing in accordance with Art. 21 GDPR, and no overriding legitimate reasons for continued processing exist;

- you have objected to data processing for the purpose of direct advertising in accordance with Art. 21 (2) GDPR;
- your personal data has been processed unlawfully;
- the data concerned is a child's data collected in connection with information society services in accordance with Art. 8 (1) GDPR.

No right to delete personal data exists if

- the right to freely express an opinion or the right to information conflicts with the request for deletion;
- the processing of personal data is (i) necessary for compliance with a legal obligation (e.g. statutory retention duties), (ii) for the performance of public tasks, or the protection of public interests, under European Union law and/or the law of its Member States (this includes interests in the field of public health) or (iii) for archiving and/or research purposes;
- the personal data is necessary for asserting, exercising or defending legal claims.

Deletion shall take place promptly, i.e. without culpable delay. If we have made personal data public (e.g. on the Internet), we shall, if this is technically possible and can be reasonably expected, ensure that third-party data processors are also informed of the deletion request, including the deletion of links, copies and/or replications.

4. Right to restriction of processing (Art. 18 GDPR)

You have the right to have the processing of your personal data restricted in the following cases:

- If you have disputed the accuracy of your personal data, you may request that we do not use your data for other purposes and that their use is restricted, whilst we check the accuracy.
- If your data is unlawfully processed, you may request that we restrict the use of your data in accordance with Art. 18 GDPR instead of deleting it in accordance with Art. 17 (1), lit. d GDPR.
- If you need your personal data for asserting, exercising or defending legal claims, but further processing of your personal data is not necessary, you may request that we limit processing to the aforementioned legal defense purposes.
- If you have objected to data processing in accordance with Art. 21 (1) GDPR, and it has not yet been established whether our interests in processing outweigh your interests, you may request that we do not use your data for other purposes and that their use is restricted, until the outweighing of interests is confirmed.

We will process personal data, whose processing has been restricted at your request, only (i) with your consent, (ii) for asserting, exercising or defending legal claims, (iii) for protecting the rights of other natural persons or legal entities or (iv) for reasons of important public interest-except for storage. If a processing restriction is lifted, you will be informed thereof.

5. Right to data portability (Art. 20 GDPR)

Subject to the following provisions, you have the right to request that your personal data be surrendered in a commonly used electronic, machine-readable data format. The right to data portability includes the right to transfer the data to another data controller. On request, we shall therefore - insofar as technically possible - transfer data directly to a data controller designated,

or yet to be designated, by you. The right to data portability shall apply only to data provided by you and requires that the processing takes place on the basis of consent or for the implementation of a contract and be carried out with the aid of automated procedures. The right to data portability under Art. 20 GDPR does not affect the right to data deletion under Art. 17 GDPR. The data shall be transferred only if no rights or freedoms of other persons are impaired because of the data transfer.

6. Right to object (Art. 21 GDPR)

If we process personal data for the performance of tasks that are in the public interest (Art. 6 (1) lit. e GDPR) or for the protection of legitimate interests (Art. 6 (1) lit. f GDPR), you may at any time, with effect for the future, object to the processing of your personal data. If you exercise your right to object, we shall refrain from all further processing of your data for the aforementioned purposes, unless

- the reasons for processing are compelling and worthy of protection and outweigh your interests, rights and freedoms, or
- the processing is necessary for asserting, exercising or defending legal claims.

You may object to the usage of your data for direct advertising at any time, with effect for the future; this shall also apply to profiling, if it relates to direct advertising. If you exercise your right to object, we shall refrain from all further processing of your data for direct advertising.

7. Prohibition of automated decisions/profiling (Art. 22 GDPR)

Decisions, that entail a legal consequence for you or materially impair you, shall not be based exclusively on automated processing of personal data, including profiling. This shall not apply if such automated decision

- is necessary for the conclusion or performance of a contract with you;
- is permissible under legal provisions of the European Union or its Member States, insofar as these legal provisions contain appropriate measures for protecting your rights, freedoms and legitimate interests; or
- is made with your express consent.

In principle, decisions based exclusively on automated processing of particular categories of personal data are impermissible, unless Art. 22 (4) in conjunction with Art. 9 (2), lit. a or lit. g GDPR shall apply, and appropriate measures for protecting your rights, freedoms and legitimate interests have been taken.

8. Legal protection options/right to complain to the supervisory authority

If you have any complaints, you may at any time turn to the relevant supervisory authority of the European Union or its Member States. For our company, the supervisory authority specified in Section II is the relevant supervisory authority.

XII. Alterations of the Data Protection Information, Language Versions

1. Alterations of the Data Protection Information

We reserve the right to alter the data protection declaration in irregular intervals and will inform you about the significant changes and the impact they will have on the use of your personal data. You have access to the respective current version on our websites under the link “data protection”.

2. Language Versions

Please note that the language versions of this privacy policy are provided for your convenience and better understanding only. In the case of any interpretation disputes, the German version always takes precedence.

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